

The Fenton Fun Factory

Job Description: Weekend Cook

REPORTING TO: Duty Manager

CONTRACT TYPE: Casual

KEY OBJECTIVES OF POSITION

To ensure that all kitchen related operational and health and safety protocols and procedures are followed at all times to facilitate:

- The effective and smooth day to day running of the kitchen
- High output of well prepared and presented food
- Exceptional levels of cleanliness and hygiene
- Low levels of wastage through effective stock rotation and control
- To man reception and server counter as required
- To assist with the weekly cleaning schedule
- To serve customers at Points of Sale to include efficient handling of monetary transactions
- To ensure the very highest operational standards are upheld with regards to cleanliness, facilities, staff, safety and service at all times
- To work in partnership with guests ensuring that any views, recommendations or complaints are brought to the attention of the Directors and dealt with promptly and efficiently to the mutual satisfaction of the customer and company
- To ensure all routine tasks (e.g. signing in/out of child visitors, dealing with enquiries, fire drills, accident monitoring etc) are undertaken as necessary
- To assist with sales & marketing activities such as the promotion & administration of parties, collection of customer feedback and positively contributing to public relations efforts
- To work according to the shift pattern, showing flexibility to accommodate changes to shift in response to staff holidays or special events as required
- To assist with the administration of first aid
- To safeguard the welfare of the general public and staff, and to contribute to the effective implementation of the 'Health and Safety at Work' and 'Duty of Care' policies of RLCL Entertainment Ltd t/a The Fenton Fun Factory.
- To undertake all other duties as requested.

ESSENTIAL

- Possess a 'Can Do attitude', be positive, enthusiastic and determined
- Educated to at least GCSE (or equivalent) level
- Minimum of one year catering experience in a kitchen
- Genuine love of children and working with the general public
- Demonstrable customer service skills
- Commitment to excellence in terms of, Preparing and presenting food & Maintaining the highest standards of food hygiene and health and safety
- Willing to undergo any necessary health and police checks and satisfy requirements
- Excellent organisational skills with ability to manage multiple tasks and priorities
- Ability to work as part of a team

- Pleasant, professional and articulate manner
- Flexible attitude to working requirements to meet the needs of The Fun Factory.

DESIRABLE

- Good working knowledge of food hygiene and health and safety legislative requirements
- Experience of working with children
- Food Hygiene qualification(s)
- First Aid qualification(s)

GENERAL

- Hours of work – Saturday, Sunday, Monday & Tuesday 10am - 3.30pm (10-am - 6pm if exclusive party). Approx 20 - 26 per week. Extra hours available to cover staff holidays/sickness/busy periods.
- Subsidised meals
- Free Play Pass for immediate family
- Salary: Negotiable on experience. Meets NMW/NLW
- To apply – please send a CV, cover letter and Application form to jobs@thefentonfunfactory.co.uk or drop a copy in at the centre on Kings Street.

Signed..... (Job Holder)

Name.....

Date.....

Additional Information

Closing Date for applications is Sunday 24th November 2019,

Interviews will be held on Wednesday 27th November 2019 From 16.30.

New job holder to start 30th November 2019

Please note: There may be a small practical element to your interview.